KLE Society's

BASAVAPRABHU KORE
ARTS, SCIENCE AND COMMERCE COLLEGE,
CHIKODI – 591 201.

Dist.: Belagavi   **Karnataka (India)**

(Accredited at 'A' with 3.26 CGPA in 3rd Cycle of A & A)

College with Potential for Excellence

Ref. No.BKCC/18-19/   Date: 28.12.2018

To,

The Director,

National Assessment and Accreditation Council,

Nagarbhavi,

Bangalore – 560 072

Respected Sir,

   Sub: Submission of AQAR-2017-18.
          Track ID: KACOGN11088

   With reference to the above cited subject, herewith I am submitting the Annual Quality Assurance Report (AQAR) of our College for the academic year 2017-18. The same is uploaded on our College website:

klesbkcollegechikodi.edu.in

   Please acknowledge the receipt of the same.

   Thanking you,

                                        Yours Sincerely,

                                           S/d
                                           Principal

E-mail: kles_bkcc@rediffmail.com

Website: klesbkcollegechikodi.edu.in

Est: 1969

Ph: 08338-272176

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ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC FOR THE YEAR 2017-18

SUBMITTED TO THE

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India.

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The Annual Quality Assurance Report (AQAR): 2017-18
Part – A

1.   Details of the Institution

1.1   Name of the Institution

> KLE Society's
> Basavaprabhu Kore Arts, Science and Commerce College.

1.2   Address Line 1

> Miraj Road

City/Town

> Chikodi

State

> Karnataka

Pin Code

> 591 201

Institution e-mail address

> kles_bkcc@rediffmail.com

Contact Nos.

> 08338-272176

Name of the Head of the Institution:

> Dr. M. T. Kurani

Tel. No. with STD Code:

> 08338-272176

Mobile:

> 9448535729

Name of the IQAC Co-ordinator:

> Dr. M. M. Hurali

Mobile:

> 9845001467

IQAC e-mail address:

> klesbkcciqac@gmail.com

1.3   **NAAC Track ID**

> **KACOGN11088**

1.4   **NAAC Executive Committee No. & Date:**

> **EC (SC)/17/A&A/32.3   September 16, 2016**

1.5   Website address:

> www.klesbkcollegechikodi.edu.in

Web-link of the AQAR:

>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1st Cycle	**A**	-	2004	03.05.2004 to 02.05.2009
2.	2nd Cycle	**A**	**3.22**	2010	04.09.2010 t0 03.09.2015
3.	3rd Cycle	**A**	**3.26**	2016	16.09.2016 to 15.09.2021

1.7 Date of Establishment of IQAC: **01.07.2004**

1.8 **AQAR for the year**   **2017-18**

1.9 Details of the previous years' AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

	Year of AQAR	**Date of Submission**
AQAR	2016-17	28.09.2017

1.10 Institutional Status

University: State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College: Yes ☑ No ☐

Constituent College: Yes ☐ No ☑

Autonomous college of UGC: Yes ☐ No ☑

Regulatory Agency approved Institution   Yes ☐ No ☑
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑ Men ☐ Women ☐

              Urban ☐ Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

              Grant-in-aid + Self-Financing ☑

              Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts √   Science √   Commerce √   Law ☐   PEI (Phys. Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (PG) √

1.12 Name of the Affiliating University | Rani Channamma University, Belagavi |

1.13 Special status conferred by Central/State Government UGC/CSIR/DST/DBT/ ICMR etc.

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐

UGC-CPE √ **Identified by UGC (CPE Status in April, 2016)**

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 09 |

2.2 No. of Administrative/Technical staff | 02 |

2.3 No. of students | 03 |

2.4 No. of Management representatives | 02 |

2.5 No. of Alumni | 02 |

2. 6 No. of any other Stakeholder and Community Representatives | 01 |

2.7 No. of Employers/Industrialists | 01 |

2.8 No. of other External Experts | 01 |

2.9 Total No. of members | **21** |

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No.   12   Faculty: 05

Non-Teaching Staff   02   Students   02   Alumni   02   Others   01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐   No √

If yes, mention the amount   --

2.13 Seminars and Conferences (only quality related)

i. No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   03   International   --   National   --   State   --

Institution Level   03

ii. Themes

Sl. No.	Activities
01.	Workshop on GST
02.	Workshop on CA
03.	Workshop on NET / SLET for Young Teachers

2.14 Significant Activities and contributions made by IQAC:

Sl. No.	Activities
01.	Meetings held - 04
02.	Preparation of Plan of Action at the beginning of the year.
03.	Orientation/Induction Programme for entrants.
04.	Motivated teachers to participate in seminars and conferences.
05.	IQAC motivated the teachers and students to publish Research Articles.
06.	Organized Teacher-Parents-Alumni Meetings.
07.	Inter-collegiate Quiz Competition.
08.	Career Opportunities after Graduation – Vidya Poshak, Dharwad.
09.	Organized University Athletic Meet.
10.	Collected student feedback on teachers, campus and curriculum.

11.	Organized Student Initiative Programmes.
12.	Published College Miscellany with ISBN.
13.	Legal Awareness Programme for Girl Students.
14.	Health Awareness Programme for Girl Students.
15.	Counselling for Girl Students.
16.	Professional Development Programme for Girl Students.
17.	Debate Folk Song (Solo) Competition (College Level).
18.	Motivated students to participate in sports and cultural activities.
19.	Motivated students to participate in seminars and conferences.
20.	Participation in extension activities.

2.15 Plan of Action by IQAC/Outcome:

The plan of action was chalked out by the IQAC in the beginning of the year towards the quality enhancement and the outcome achieved by the end of the year.

Sl. No.	Plan of Action
1.	Preparation of Teaching Plans at the beginning of the year.
2.	Communication and Personality development programmes.
3.	Talks by Eminent Personalities.
4.	Plantation Programme.
5.	Health Check-up Camp.
6.	Skill Development Programmes – For Girls.
7.	Competitive Exam – Training.
8.	Legal Awareness Programmes – For Girls.
9.	Paper Presentation by Faculty and Students in seminars / conferences.
10.	Field Visits and Study Tours.
11.	NCC / NSS activities.
12.	Regular Internal Assessment Tests.
13.	Home Assignments/Tutorials.
14.	Add-on Courses.
15.	Student Research Activities.

16.	Observation of National Festivals and Birth Days of Great Persons.
17.	Participation of Students in various Competitions.
18.	Observation of Founders' and Donors' Days.
19.	Organization of University level Tournaments.
20	Organizing seminars/conferences/workshops.
21	Banking Exam Training Sessions.
22	Regular sports and Cultural Activities.
23	Extension Activities.

2.16 Whether the AQAR was placed in statutory body?   Yes √   No

Management --   Syndicate --   Any other body IQAC

Provide the details of the action taken.

01. Suggested improvements. / Accordingly prepared the final draft of AQAR.
02. Advised to undertake more student orientated activities. / Same is included in the Academic Calendar – 2018-19.
03. IQAC Permitted to submit the AQAR to NAAC. / So Finalized the AQAR.

Part – B

Criterion – I Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing Programmes	Number of value added / Career Oriented Programmes
PhD	--	--	--	--
PG	01	--	01	--
UG	03	--	--	04
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	04	--	04	--
Others	--	--	--	--
Total	**08**	**--**	**05**	**04**

Inter-disciplinary	06*	--	--	--
Innovative	--	--	--	--

* Inter-disciplinary – There are 06 programmes at BA, BSC and BCOM
   1. Economics
   2. Languages – English / Kannada / Hindi / Urdu / Marathi
   3. Computer Application
   4. Indian Constitution
   5. Personality Development & Communication Skills
   6. Human Rights and Environmental Studies

1.2   (i) Flexibility of the Curriculum: **CBCS**/Core/**Elective option**/**Open options**

- Flexibility in selection of academic stream at the time of enrolling in the College. A fresher may opt for BA or BSC or BCOM Course.

- Arts and Science students have flexibility in selection of subject combinations.

- Each combination consisting of three subjects of equal importance with categorization of the University.

- Flexibility in selection of optional subjects for V & VI semester Commerce students.

- Flexibility in selection of basic languages like Kannada or Hindi.

- Flexibility in selection of medium of instruction. Students may opt for English or Kannada medium.

➢ **Combinations at BA are:**

- **07 Combinations of three subjects of equal importance.**

  01. Kannada – Political Science – History
  02. Kannada – Sociology – History
  03. English – Political Science – History
  04. Political Science – Hindi – Economics
  05. Political Science – Hindi – History
  06. Political Science – Sociology – History
  07. Political Science – Economics – History

➢ **Combinations at BSC are:**

- **04 Combinations of three subjects of equal importance.**

  01. Physics – Chemistry – Mathematics
  02. Physics – Electronics – Mathematics
  03. Physics– Mathematics – Computer Science
  04. Chemistry – Botany – Zoology

➢ **Options of subjects at BCOM are:**

- **04 Options are available.**

  01. Finance & Taxation
  02. Insurance & Banking
  03. Marketing
  04. Advanced Statistics

➢ **Options of subjects at MCOM are: CBCS**

- **04 Options are available.**

  01. Cost Accounting
  02. Business Finance & Accounting
  03. Banking
  04. Open Elective Course – Small Scale Industry & Management

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 + 01 PG
Trimester	--
Annual	--

1.3   Feedback from stakeholders* *(On all aspects)*

Alumni │ √ │ Parents │ √ │ Employers │ -- │ Students │ √ │

Mode of feedback: Online │   │   Manual │ √ │

Co-operating schools (for PEI) │   │

* Provided an analysis of the feedback in the Annexure - II

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The affiliating University revises / updates the syllabi every three years regularly. The following are the details.

Subject	Revision/Updation of the Syllabi
English	* Revised the Syllabi of Optional & Basic Papers for BA III & IV semesters and Basic Papers for BSc & BCom III & IV semesters. * Introduced MIL for BCom III & IV semesters. * Introduced Communicative Skills.
Kannada	* Revised the Syllabi of Basic Papers for BA, BSc & BCom I & II semesters. * Revised the Syllabi of Optional Paper for BA I & II semesters. * Introduced MIL for BCom III & IV semesters. * Introduced the topics related to recent developments in Kannada literature, like Dalit & Protest literature, feminism, nature and scope of Drama, etc.
Sociology	* Revised the Syllabi for BA III & IV semesters. * Introduced recent developments in the field of Social structure.
Economics	* Introduced Industrial Economics for BCom III semester. * Introduced International Business Economics for BCom IV sem–Focus on MNCs, SAARC, BRICS, IMF, IBRD and WTO.
Political Science	* Revised the Syllabi for BA.
Physics	* Revised the syllabi for BSc V & VI semesters. * Introduced Mathematical Physics and Integral Transforms, Computer Programming.
Maths	* Revised the Syllabi for BSc V & VI semesters. * Introduced Solution of Initial Value Problem, Difference Equations, Legendre's Equations & Functions and Rings & Integral Domains.
Botany	* Revised the Syllabi for BSc III & IV semesters. * Introduced morphology in theory.
CS	* Revised the Syllabi for BSc III to VI semesters.
Commerce	* Revised the Syllabi for BCom III & IV semesters. * Introduced GST for BCom V & VI semesters.
MCom	* Revised the Syllabi for MCom I & II semesters.

1.5 Any new Department/Centre introduced during the year. If yes, give details. │ Nil │

Criterion – II Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty.

Total	Assistant Professors	Associate Professors	Professors	Others
29	**13**	**16**	--	--

2.2   No. of permanent faculty with Ph.D.   **11**

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year.

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	--	--	--	--	--	--	--	**02**	--

2.4   No. of Guest and Visiting and Temporary faculty.   **--**   **--**   **36**

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars / Workshops	**06**	**17**	**12**
Presented papers	**06**	**14**	--
Resource Persons	--	--	--

2.6   Innovative processes adopted by the institution in Teaching and Learning:

01. Institution conducts Tutorials / Remedial classes for slow learners wherever necessary, which improves the level of learning.
02. Projects, presentation of papers at various levels and Enrichment classes for advanced learners.
03. Group discussions on current scenario in the form of class seminars to update the knowledge of the students.
04. Value added need based Add-on courses.
05. Innovative methods of teaching like use of Interactive White boards / Smart board Classrooms and well equipped labs with modern equipments and computer aided teaching such as models, animations; videos certainly help the students in understanding the concepts precisely.
06. Industrial visits and Study tours, which enable the students to uplink the knowledge with their curriculum.
07. Class Seminars on curriculum by the students.
08. Enabling the students to present seminar papers with PPTs.
09. Teaching with PPTs & Allowing students to have the PPT CDs.

2.7 Total No. of actual teaching days during this academic year: **198**

2.8 Examination / Evaluation Reforms initiated by the Institution: (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

> All the reforms are initiated by the parent University. The institution follows the related reforms made by Rani Channamma University, Belagavi.

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study / Faculty /Curriculum Development workshop.

| 03 | -- | -- |

2.10 Average percentage of attendance of students: **93**

2.11 Course / Programme wise distribution of pass percentage: (April/ May, 2018)

Title of the Programme/ Sem	Total no. of students appeared	Division & %				
		Distinction	**I**	**II**	**III**	**Pass**
B.A. VI	47	34	08	04	--	97.87
B.Sc. VI	177	66	36	01	--	61.02
B.Com. VI	117	71	30	09	01	94.87
M.Com. III	27	--	21	02	--	85.2

2.12 How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning processes:

- IQAC is the guiding force in enhancing the Quality education which plays a vital role in shaping the future career of the student fraternity.
- Formation of various committees like Research Committee, Admission Committee, Cultural Activities Committee, etc., headed by experienced and innovative teachers.
- Monitoring the plans and progress of the teachers from time to time and suggesting improvements.
- Obtains feedback from stakeholders such as Alumni, Parents, faculty and students to enrich the effective teaching and learning processes.
- Helps the faculty members and students to uplift the knowledge and encourages in the direction of research activities by presenting papers in the International / National / State level Seminars and Conferences.
- Faculty/Department meetings to review the progress of syllabi regularly.

- These implications truthfully helped in imparting quality education as well as refining the teaching skills of faculty.
- Academic and Administrative Audit.
- Self-Appraisal Reports.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**01**
UGC – Faculty Improvement Programme	**--**
HRD programmes	**--**
Orientation programmes	**--**
Faculty exchange programme	**--**
Staff training conducted by the university	**--**
Staff training conducted by other institutions	
Summer / Winter schools, **Workshops**, etc.	**12**
Others	**--**

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**06**	**07**	**--**	**13**
Technical Staff	**--**	**--**	**--**	**03**

Criterion – III Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the Institution:

- Set up of the Incubation Centre for promoting Research.
- Research Committee of the college is also working actively.
- IQAC supported the students to participate and present papers in seminars.
- Initiated to organize Training Programmes for students.
- Motivated teachers to publish research articles.
- 20 Papers have been published in Conference Proceedings.
- 20 Papers have been presented in International / National level seminars / conferences with the motivation of IQAC.
- Ensures free access to computer and internet and open access to reference section of the library for researchers.
- Initiated various extension activities by NCC and NSS.

3.2   Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Proposals Submitted
Number	--	--	--	--
Outlay Rs. in Lakhs	--	--	--	--

3.4   Details on research publications:

	International	National	Others
Peer Reviewed Journals	--	--	--
Non-Peer Reviewed Journals	--	--	**01**
e-Journals	--	--	--
Conference proceedings	**04**	**16**	--

3.5   Details on Impact factor of publications:

Range | -- | Average | -- |

h-index | -- | Nos. in SCOPUS | -- |

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other (Specify)	--	--	--	--
Total	--	--	--	--

3.7   No. of books published

i) With ISBN No. | **03** | Chapters in Edited Books | -- |

ii) Without ISBN No. | -- |

3.8   No. of University Departments receiving funds from:

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme / funds | -- |

3.9   For colleges: Autonomy | -- | CPE | √ | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10   Revenue generated through consultancy: | -- |

3.11   No. of conferences/seminars/**workshops** organized by the Institution:

Level	International	National	State	University	College
Number	--	--	--	--	03
Sponsoring Agencies	--	--	--	--	Self

3.12 No. of faculty served as experts, chairpersons or resource persons: 03

3.13 No. of collaborations: International -- National -- Any other --

3.14 No. of linkages created during this year: --

3.15 Total budget for research for current year in lakhs:

From funding agency: --

From Management of the College: 01

Total: 01

3.16 No. of patents received this year.

Type of Patent	Status	Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
02	--	01	--	01	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides: 03
and students registered under them: 04

3.19 No. of Ph.D. awarded by faculty from the Institution: --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF -- SRF -- Project Fellows -- Any other --

3.21 No. of students Participated in NSS events:

University level -- State level --

National level -- International level --

3.22 No. of students participated in NCC events:

University level | -- | State level | **40** |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.25 No. of Extension activities organized:

University forum | -- | College forum | -- |

NCC | **2** | NSS | **3** | Any other | **4** |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

❖ NSS annual special camp at Mugali village in 18th to 24th January 2018.
❖ Health Awareness Programme.
❖ Legal Literacy Programme.
❖ Eco-friendly Ganesh Awareness.
❖ Teaching English to the Menial Staff.
❖ Free Health Check-up Camp.
❖ Students participated in Lead activities of Deshpande Foundation.

Criterion – IV   Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus Area	23.12 Acres	-	-	23.12 Acres
Class Rooms	32	-	-	32
Department Rooms	16	-	-	16
Laboratories	07	-	-	07
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	06	College	06
Value of the equipment purchased during the year (Rs. in Lakhs)	--	7.95	College	7.95
Others (Digital class room & Electrical work Rs. in Lakhs)	--	15.89	Management	15.89

4.2   Computerization of administration and library:

01. No. of Computers with net in office – 07.
02. Office computers are connected through LAN & Broadband network.
03. Account keeping is done through Tally.
04. Online admission.
05. Online Student Report.
06. Salary by HRMS.
07. Online IA Marks submission.
08. Biometrics is used for mustering.
09. Digital Library with INFLIB Net facility.
10. Exam process is carried out through RCU Oasis System.
11. Video conference.
12. Pay Roll Software for preparing pay bills.
13. There are six laser printers & one colour printer.
14. Electronic Library Management (Soft ware) is used in library for issuing books, cards.
15. Bar-Code software is used in the library.
16. CCTV cameras arealready installed in library and the campus.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	29,811	26,41,437	632	1,19,291	30,443	27,60,728
Reference Books	19,876	17,60,961	421	79,528	20,297	18,40,489
e-Books	352	--	--	--	352	--
Journals	29	20,845	29	18,325	29	18,325
e-Journals	N-List	5750	--	5,750	N-List	5,750
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (Dailies)	13	14,628	--	--	--	--

4.4 Technology up gradation (overall):

	Total Computers	Computer Lab	Language Lab	e-Library	IQAC	Library	Office	Depart -ments	Others
Existing	107	56	--	15	01	03	08	16	08
Added	03	03	--	--	--	--	--	--	--
Total	110	59	--	15	01	03	08	16	08

* Others - NCC – 01, Seminar Hall – 01, Gymkhana – 01, Exam Section – 02,
   Staff Room – 02, Principal – 01

4.5   Computer, Internet access, training to teachers and students and any other
       programme for technology Up-gradation (Networking, e-Governance etc.)

1. Internet access to students and teachers.
2. Tally Certificate Course for Students.
3. Use of Smart boards.
4. Whenever a digital device is procured, demos are conducted to the faculty.
5. Computer Applications are taught as compulsory papers to BCom students & to BA and BSc IV Sem students.
6. INFLIBNET & N-list facility for teachers and students.

4.6   Amount spent on maintenance in lakhs:

   i) ICT | 0.48 |

   ii) Campus Infrastructure and facilities | 3.87 |

   iii) Equipments | 1.63 |

   iv) Others | 0.19 |

                            Total: | 6.17 |

Criterion – V   Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services:

- All the Student Support Services are hosted on the college website by the IQAC and the site is made known to all the students.
- Pamphlets containing salient features of the college are distributed in the feeding colleges.
- Orientation / Induction Programme is conducted for entrants.
- Student welfare officer serves as the help-desk.
- Placement cell.
- Notices about scholarships, fee concession are put up on general notice board.
- PPT slide shows on different occasions.
- Our alumni and students are our brand Ambassadors.

5.2   Efforts made by the institution for tracking the progression:

- Every department keeps the records of student progression.
- Mentor-mentee system.
- Councillors provide necessary guidance for career advancement courses.
- Information is collected through alumni meetings,.
- From the process of issue of TCs, we learn about the progression of students.

5.3   (a) Total Number of students: **2017-18**

UG	PG	Ph. D.	Others	Total
1115	57	--	--	**1172**

Men	No	%	Women	No	%
	569	**48.5**		**603**	**51.5**

(b) No. of students outside the state: --

(c) No. of international students: --

Last Year: 2016-17						**This Year: 2017-18**					
General	SC	ST	OBC	PHC	Total	General	SC	ST	OBC	PHC	Total
20	107	07	1053	--	1187	19	99	02	1052	--	1172
Demand ratio 1:1						Dropout % - 5.1					

5.4   Details of student support mechanism for coaching for competitive examinations (If any):

- Competitive exam training for SC/ST/Minority students.
- Invited nationalized bank officials for conducting Training Programmes on Banking Exams.
- Existing resources are made available for conducting training programmes.

No. of student beneficiaries: 218

5.5   No. of students qualified in these examinations:

NET   --   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   --

5.6   Details of student counselling and career guidance:

1. Our faculty members counsel our students starting from admission.
2. Counselling and guidance through local guardians / class teachers and Student Welfare Officer.
3. Counselling by NCC and NSS officers.
4. Career guidance during Orientation Programme for entrants.
5. Workshops organised for students.
6. Health & Legal counselling for girl students.

No. of students benefitted: 550

5.7 Details of campus placement:

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	**02**

5.8   Details of gender sensitization programmes:

- International Women's Day Celebration.
- Competitions are arranged every year by Women Empowerment Cell.
- Women Empowerment Cell organized special programmes on Health and Hygiene.
- Health Awareness Programme for girl students.
- Legal Awareness Programme for girl students.

5.9   Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level ☐ 108 ☐   National level ☐ 08 ☐   International level ☐ -- ☐

No. of students participated in cultural events:

State/ University level ☐ 25 ☐   National level ☐ -- ☐   International level ☐ -- ☐

5.9.2 No. of medals/awards won by students in Sports, Games and other events:

Sports:

State/ University level ☐ 12 ☐   National level ☐ -- ☐   International level ☐ -- ☐

Cultural:

State/ University level ☐ 08 ☐   National level ☐ - ☐   International level ☐ --- ☐

5.10   Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	03	20,310
Financial support from government	760	28,16,437
Financial support from other sources (Teachers' Fund)	21	22,000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs:

State/ University level | -- | National level | -- | International level | -- |

Exhibition:

State/ University level | -- | National level | -- | International level | -- |

5.12 No. of social initiatives undertaken by the students: | **04** |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI Governance, Leadership and Management

6.1   State the Vision and Mission of the institution.

VISION

"Education for empowerment of the rural youth and human excellence"

MISSION

- To motivate and develop the competence among the rural students to stand on their own in the competitive society with self-confidence.
- To educate economically and socially disadvantaged students of rural area.
- To make students responsible citizens of the country with high ethical standards.

6.2   Does the Institution have a Management Information System?

> Yes.
>
> Admission Process, Examination, Maintenance of college account, Correspondence with management, JDC, University and other government officials.

OFFICE

1. Service and Software – Theorem Technologies, Bengaluru.

2. Performs the following functions:

   a) Admission process

   b) Generation of challans/reports

   c) Submission of all reports

3. Generates the reports like –   i. Admission List

   ii. Class wise list of students

   iii. Subject wise list of students

   iv. Percentage wise list of students

   v. Caste wise list of students

LIBRARY

1. Service and Software – E-Lib & Bar Coding Soft wares –Aargees, Hubblli.

2. Performs the following functions:

   a) Accession of books

   b) Issuing of books

      c) Generation of ID cards

      d) Generation of Catalogue cards

3. Generates the reports like –   i. List of Books

                                 ii. Subject wise list of books

                                 iii. Author wise book list

                                 iv. Title wise book list

                                 v. List of journals, magazines and dailies

                                 vi. Students list issued Borrower's cards

                                 vii. Report of reference & text books

                                 viii. List of catalogue cards

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- Ours is an affiliated college. Affiliating university develops curricula. However, our teachers participate in BoS and make suggestions.
- Two of our faculty members are in BOS.
- Staff members participate in workshops on revision/framing of syllabi.
- Most of the teachers are members of concerned subject forums which impact curriculum design.
- We collect feedback on Curriculum by stakeholders and the analysis will be discussed in workshops.

6.3.2 Teaching and Learning:

Teaching:
- Teaching Plan preparation at the beginning.
- Maintaining records of syllabi coverage.
- Teaching with ICT, case studies, field works and study tours.
- Focus on digital teaching.
- Deputing the staff to attend Seminars, Conferences and OCs & RCs.
- Teachers training programme on enhancement of skills for young teachers.

Learning:
- Well-stacked Library.
- Learning with guided assignments, seminars, GDs, debates.

- LCD Projectors & smart boards in class rooms.

- ICT enabled labs.

- Digital Library.

- Arranging film shows, Seminars, guest lecture, group discussions, study tour, quiz competitions, debate, student workshop, tutorials, bridge classes and enrichment activities.

6.3.3 Examination and Evaluation:

- It is the concern of Parent University.

- CCTV camera surveillance to ensure no examination mal practices occur.

- Two internal tests will be conducted as per university guidelines.

- Home Assignments, Projects, Study Tours, Semester-End Exams as per University rules.

- Induction tests and Evaluation to identify slow and advanced learners.

- Special classes for slow learners.

- Intensive classes for advanced learners.

6.3.4 Research and Development:

- Research committee constituted in the college to promote research culture.

- Helping teachers to submit MRPs. 02 MRPs have been submitted.

- Deputation of faculty to present papers in seminars, conferences.

- Organizing of workshops and training programmes.

- Ensuring free access to computer & internet for researchers.

- Open access to reference section of the library for researchers.

- Encouraging & assisting students to present papers in national seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

- Library has been upgraded with modern equipments like Computers, Internet, etc.

- New publications are added to library.

- Set up e-library.

- N-list facilities for students as well as teachers.

- Provided spacious reading hall.

6.3.6 Human Resource Management:

- The performance appraisal method to evaluate the performance of faculty.

- Performance of non-teaching staff through confidential report by the principal.

- Welfare schemes are provided to the staff and students.

- Employee Co-operative Credit Society, Healthcare, Staff Common Room, Purified Drinking Water, Canteen, Post Office, Bank, Gymkhana, Eco-Friendly Environment, Employee Grievance Cell Facilities are provided.

- Deputation of teaching faculty for Orientation Programmes and Refresher Courses, Conferences, and Seminars.

- Encouragement to submit proposals and undertake MRPs.

- Fair Treatment and Congenial Work Environment.

- Management is kind enough to support the staff in order to ensure quality.

- Vaidyashree Health Care Facility to all faculty members.

- Vaidyashree Health Care Facility to all students.

6.3.7 Faculty and Staff recruitment:

- Recruitment to aided posts is made by the management.

- Recruitment is made as per University and Government Rules.

- Qualified teachers are appointed by the management for temporary posts as per society norms.

- Recruitment of support staff is made by management and salary paid out of college funds.

6.3.8 Industry Interaction / Collaboration:

- Department of Chemistry is in touch with industries in and around Chikodi and organises industrial tour.

- Department of Botany has collaboration with Pollution Board.

- The surrounding industries are consulted for conducting seminars / project works / sports events.

- Local sponsors are made to collaborate for the social awareness programmes / competitions.

6.3.9 Admission of Students:

- Admissions are made purely on merit and roster basis.
- Admissions are given to all who apply as the intake capacity is more.
- Fees are collected only through bank challans.
- Merit list is prepared for coaching advanced and slow learners.

6.4   Welfare schemes for i. Teaching, ii. Non-teaching Staff & iii. Students:

- Co-operative credit society.
- Medical facility in the campus.
- Increment for society appointees.
- Vaidyashree Health Care Facility.
- Duty leaves for attending seminars.
- Cafeteria at affordable rates.
- CC TV cameras & security staff to ensure safety.
- Safe drinking water.
- Free internet access.
- Student welfare office.
- Issue of bus-pass for students at the college premises.
- Poor-student lending library.
- Scholarship for poor students by staff and alumni fund.
- N.C.C. NSS, Debate, Youth Festival, Hostel, Gymkhana, Library, Internet Facility, Canteen, Bank and Post Office Facilities, Cash prizes, Diet for Student Participants in Sports and Cultural Activities.

6.5   Total corpus fund generated: | -- |

6.6   Whether annual financial audit has been done:

Yes | √ | No | |

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	Yes	LIC / University	Yes	HO Auditors
Administrative	Yes	JDCE	Yes	HO Auditors

6.8   Does the University / Autonomous College declare results within 30 days?

For UG Programmes: Yes √   No ☐

For PG Programmes: Yes √   No ☐

6.9   What efforts are made by the University / Autonomous College for Examination Reforms?

- University provides photo copies of answer books.

- Provision for revaluation.

- Tests and Assignments and Projects.

- Central valuation, coding and decoding of answer scripts, OMR sheets for compulsory papers, appointment of external and flying squads, online submission of exam forms, I A marks and results are available on website.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

- Not Applicable.

6.11 Activities and support from the Alumni Association:

- Annual meeting of Alumni Association organised.
- Donations received from Alumni.
- Endowment Cash prizes for students from Alumni.
- Sponsoring of poor students for higher education.

6.12 Activities and support from the Parent-Teacher Association:

- Teachers have instituted endowment funds for specific achievements in academic spares.

- Counselling and guidance by teachers.

- Providing information about progress of students.

- PTA meetings twice a year minimum.

6.13 Development programmes for support staff:

- Support staff is entitled to all the benefits.
- Uniforms are provided once in two years.

- Their children are given concessional admission.
- Health care facility.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Composting Unit.
- Observation of Vanamahotsava and Plantation of trees
- Herbal garden.
- Eco-club conducts various activities to create awareness of environment.
- Pollution free campus.
- Wide expansion of lawns.
- Creation of back yard garden.
- Water harvesting during rainy season.
- Re-use of papers used for taking print-outs on one side-a-page for draft print-out.
- Use of energy efficient lamps.
- Banning of plastic bags.
- Scientific E-waste disposal.

Criterion – VII   Innovations and Best Practices

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Creation of Silence Zone in the corridor.

- Prohibiting entry of bikes and vehicles in the college premises.

- Organization of State Level Student Seminar.

- Training Porgamme on Skill Enhancement for Young Teachers.

- Elocution & Singing competition organized by BA Part – III Students.

- Skit competition was organized by B.Sc. Part-II Students.

- Quiz Competition was organised by B.Com. Part-III Students.

- Intercollegiate Debate Competition was organized by B.Sc.-III Students.

- Special lecturer on *Shri Ramayana Darshanam* was organised by Department of Kannada.

- Orientation Programme for final year students on 'Opportunities after Graduation'.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Sl. No.	Plan of Action	Action Taken Report
1.	Preparation of Teaching Plans at the beginning of the year.	* All the teachers prepared their semester-wise teaching plans & timely executed the same.
2.	Orientation/Induction Programme	* Orientation Programme for I semester students of all the streams was organized.
3.	Remedial classes.	* Cater the needs of the slow learners through remedial classes & Intensive classes for advanced learners were conducted.
4.	Plantation Programme.	* Students/faculty planted trees in the campus premises on 01.08.2017.
5.	Health Check-up Camp.	* General health check-up * Blood Group check-up. * Health awareness for girls.
6.	Skill Development Programmes – For Girls.	* Organized Professional Development Programme for girls.

		* Handicraft Training program was conducted for girls.
7.	Competitive Exam – Training.	NET/SLET workshop/Training programme was organized.
8.	Legal Awareness Programmes – For Girls.	* Organized Legal Awareness Programme for girls.
9.	Paper Presentation by Faculty and Students in seminars / conferences.	* 20 teachers have attended International/National seminars, conferences and 01 has attended RC & OCs.
10.	Field Visits and Study Tours.	* Various departments organized Field Visits and Study Tours.
11.	NCC / NSS activities.	* Special NSS camp conducted. * Students attended NCC Camps.
12.	Regular Internal Assessment Tests.	* Regularly conducted Internal Assessment Tests & submitted the IA marks to the University.
13.	Home Assignments/Tutorials.	* Home Assignments/Tutorials are regularly given.
14.	Add-on Courses.	* Tally ERP 9.0 * Spoken English * Translation * Communication Skills * Chem-Draw * VB.NET Programming
15.	Student Research Activities.	* Student Research Project and Extension Projects have been undertaken by M.Com. Students
16.	Observation of National Festivals and Birth Days of Great Persons.	* Observed all the Important Days.
17.	Participation of Students in various Competitions.	* Students participated in various competitions organized by our college & nearby colleges.
18.	Observation of Founders' and Donors' Days.	* Founders' Day and Donors' Day are observed.
19.	Organization of University level Tournaments.	* Organized University Athletic Meet.
20.	Organizing seminars/conferences/workshops.	* 03 Workshops are conducted.
21.	Banking Exam Training Sessions.	* Banking Exam Training was given to BCom final year students.
22.	Regular sports and Cultural Activities.	* Regular sports and Cultural Activities & selection are

		conducted.
		* Conducted Intercollegiate Quiz competition.
23.	Extension Activities.	* Students participated in Lead Programmes.
24.	Publication	* Published College Miscellany with ISBN. * Two books are published by Kannada faculty.
25.	Continuation of financial support to deserving students.	* Financial Assistance of Rs.22,000 has been given away to 21 students by utilising the interest earned on the Teachers' Fund deposited with the SBI.

7.3 Give two Best Practices of the institution.

1. Financial support to the economically weaker students from Staff Members' Fund.

2. E-Waste Management.

7.4 Contribution to environmental awareness / protection.

01. Increasing of Plantation.
02. New Plantation in Herbal Garden.
03. Modification of Vermi-compost Unit.
04. Plantation Program on 1st August, 2016.
05. Modification of Shade House.
06. Refilling of fire extinguishers.
07. Celebration of Environment Day on 5th June, 2016.

7.5 Whether environmental audit was conducted? Yes ☐ No ☐ √

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

01.	05 Ranks to the University – 02 from BSc & 03 from BCom.
02.	12 Students Secured 100/100 in various subjects in B.Sc. and B.Com.

03.	05 University Blues.
04.	01 Gold Medal, 01 Silver Medal & 05 Bronze Medals in University Athletic Meet.
05.	Secured 02 First Prizes and Gold Medals in University level Taekwondo.
06.	Secured V Place in University Level Cross Country.
07.	Secured V Place in University Level Chess.
08.	Secured III Place in University Level Hurdles.
09.	04 students got Best Paper presenter prizes in student seminars.
10.	Two third prizes in cultural activities.

8. Plans of institution for the next year.

01. To organize more State level and National level student seminars.
02. To organize training programmes for staff and students.
03. To organize training programmes for non-teaching staff.
04. To introduce PG Programs in Physics, Chemistry and Botany.
05. Utilization of Renewable Energy.
06. To introduce more Certificate/Add-on courses.
07. To Start Yoga classes.
08. To introduce new subjects.

Name: **Dr. M. M. HURALI**   Name: **Dr. M. T. KURANI**

S/d   S/d

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

KLE Society's
BASAVAPRABHU KORE ARTS, SCIENCE AND COMMERCE COLLEGE, CHIKODI – 591 201

ACADEMIC CALENDER OF EVENTS: 2017-18

Re-opening of the college	12th June, 2017
Commencement of the Classes	19th June, 2017
Induction Test	21st June, 2017
Bridge Classes	22th June, 2017
Orientation Program for students	23nd June, 2017
Mentorship Meeting	24rd June, 2017
Parents Meeting-I	30th June, 2017
Inauguration of Gymkhana and Association Activities	11th July, 2017
Commencement of Tutorial/Remedial Classes	17th July, 2017
Birth Day Celebration of Dr. Prabhakar B. Kore & Vanamahotsav	1st Aug., 2017
Independence day Celebration & Alumni Meeting	15th Aug., 2017
First Internal Test	8th Week
Cultural Fest (All Association Competitions)	21st Aug., 2017
Selection for Games and Athletics	25th Aug., 2017
AD Shroff Memoraial Elocution Competition	29th Aug., 2017
Teachers Day Celebration	5th Sept., 2017
Second Internal Assessment Test	12th Week
Donor Shrimant Basavaprabhu Kore Jayanti & Hindi Day Celebration	14th Sept., 2017
Annual Athletic Meet	18th & 19th Sept., 2017
N.S.S.Day	24th Sept., 2017
International Day of Peace and Non- violence	2nd October, 2017
Odd Semester Examination of RCUB	23rd Oct., 2017
KLE Society's Foundation Day	13th Nov., 2017
Beginning of Even Semesters	18th Dec., 2017
Shri Tyagaveer Lingaraj jayanti	10th Jan., 2018

Swamy Vivekanand Jayanti	12th Jan., 2018
First Internal Assessment Test	8th Week
Republic day	26th Jan., 2018
Workshop for Students	Last week of Jan., 2018
Indoor Games Competition	9nd and 10th Feb., 2018
Second Internal Assessment Test	12th Week
Guest Lecture –Sahitya Sangha	20th Feb., 2018
Guest Lecture- Kannada Sahitya Sangha	24th Feb., 2018
Science Association Function	26th Feb., 2018
Career Guidance Workshop	28th Feb., 2018
National Science day	28th Feb., 2018
Cultural Programmes	1st Week of March, 2018
International Women's Day & Ladies Association Programmes and Competitions	8th March, 2018
State Level Seminar for Students	2nd Week of March, 2018
Valedictory Function	First Week of April, 2018
Farewell to Final Year Students	First Week of April, 2018
Feedback from Students on Teaching	First Week of April, 2018
Last working Day	19th April, 2018
Even Semester Examination	20th April, 2018
2018-19 Academic Year Starts	1st June, 2018

Feedback Analysis

IQAC has prepared feedback formats in the form of questionnaires related to the Curriculum, Campus Experience and Teachers to get feedback from the students. These formats are common for all students, alumni, employers and parents. Feedback has been collected from all the stakeholders. The analysis is as follows:

Feed-back analysis on curriculum from Students:

The feedback from the students on the curriculum is an indicator for the appropriateness and relevance of the syllabi to the present scenario. 71 percent of the students are of the opinion that the curriculum prescribed is excellent and 14 percent opined very good. Only 9 and 6 percent expressed good and satisfactory about the curriculum.

Feed-back analysis on curriculum from Alumni:

The feedback from alumni on the curriculum is a clear indicator for the relevance of the syllabi to the present scenario because they have already passed out of the phase and are hopefully settled in their life. 69 percent of the alumni expressed that the curriculum is excellent and 17 percent opined very good. Only 8 and 6 percent expressed good and satisfactory about the curriculum.

Feed-back analysis on curriculum from Parents:

It is the parents who are the good judges of the wards' learning stuff. When asked for the feedback on the curriculum mandated by the University for their Wards, they happily agreed and the data shows that 62 percent of the parents expressed that the curriculum is excellent and 21 percent opined very good. Only 10 and 7 percent expressed good and satisfactory about the curriculum.

Feedback analysis on curriculum from Employers of Business firms/Industries:

IQAC has made an effort to collect the feedback from the surrounding employers of Business firms/Industries whenever they visit our college on various occasions. The data shows that 57 percent of the employers expressed that the curriculum is excellent and 34 percent opined very good. Only 5 and 4 percent expressed good and satisfactory about the curriculum.

Annexure - III

Best Practice - I

Title of the Practice	**Financial Support to the Economically Weaker Students from Staff Members Fund.**
The Context	The students from rural background and economically weaker sections of the society need the financial support. To uplift their education status for further progress and to avoid the discontinuation of their studies such a kind of support is the need of the hour. In accordance with that every year nearly about 15 students are given the amount of Rs. 1000/- each.
The Objectives of the Practice	Poor students are enabled economically to pursue higher education. To assist the meritorious students to continue their journey of success. To motivate the students from rural background to continue their studies despite of their poverty. To enable the poorest of the poor students to stand on their own. To uplift the socio-economic condition of the students to certain level.
The Practice	The meeting of the staff members is held to discuss offering financial support to poor and economically disadvantaged students. All the staff members voluntarily and unanimously agreed to initiate the practice and contributed quite a handsome amount. The amount of Rs. 4,60,000/- was deposited in the State Bank of India Branch Chikodi. About 20 students are benefited in the year 2017-18. The committee of Principal and senior staff members identify the poor and meritorious students. Each student gets Rs. 1000/- on the annual day celebration at our college. The amount of Rs. 1000/- to each is given out of the interest earned from Teachers Fund Deposit. This practice has been continued since April 2011. Since then 20 students every year have been benefited.
Obstacles faced / problems encountered	There were no obstacles to initiate the practice.
Impact of Practice / Evidence of success	Many poor and economically deprived meritorious

	students were supported by the practice. This practice boosts the students to come out of the closed cocoons due to poverty. Since 2011 around 111 beneficiaries have been pursuing further education. The will power is generated among the students to succeed in the examinations with flying colours.
Resources Required	The fixed Deposit of Rs. 4,60,000/- is operated by the Principal and the Staff Secretary.

	Dr. M. T. Kurani
For further Details / Contact Person	Principal
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Best Practices – II

Title of the Practice	**E-Waste Management**
The Context	Techno era has promoted massive use of electronic gadgets and is common even in rural places creating a new environmental problem. E-waste is a result of short-life electronic gadgets like handsets, computer systems, etc. Creating awareness about E-waste and initiating waste management practice is responsibility of all the HEIs.
The Objectives of the Practice	To contribute towards creating awareness and giving a paradigm for the practice. To give ideas about recycling of valuable E-waste and to manage dangerous E-waste scientifically without causing damage to the environment. To promote awareness about hazardous and toxic nature of E-waste and to dispose off the same judiciously.
Obstacles faced / problems encountered	Absolutely no obstacles were encountered in practising this. But convincing the rural people was tough, yet pursued.
Impact of Practice / Evidence of success	Huge collection of E-waste is collected and it is sent to Bengaluru for recycling. This is a sign of success.
Resources Required	Expenses towards transportation have been borne by the Institution.

For further Details / Contact Person	Dr. M. T. Kurani
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