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POLICIES AND PROCEDURES FOR MAINTAINING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES

As a policy matter, the authorities of KLE Society, Belagavi have created suitable environment by providing necessary (a) physical facilities (b) academic facilities and (c) support facilities. Apart from this there is commendable initiation by the KLE management to oversee appropriate maintenance of each facility. *The procedures and policies for maintaining the physical and support facilities are as shown below:*

General Procedures for physical facilities:



HOSTELS: We have two well built ladies hostels and one boys hostel on the campus. Hostels are maintained under the supervision of wardens. Security guards work round the clock. Two bore wells are present in the hostel premises for the constant supply of safe drinking water. Hot water facility through solar water heater, first aid box, recreation facilities are present. Mess facility is available. Menial staff can be seen in the hostel to maintain the hygienic conditions.

SWIMMING POOL: The separate committee is formed to oversee its working. The separate timings are maintained for boys and girls. Separate timing is also allotted for teaching / office staff.

GARDEN: It is well maintained by the garden committee. The college twine and twist ties and other gardening tool set to oversee its good greenery.

CCTV: The campus is completely under the CCTV surveillance. All the cameras are monitored by the principal. Separate hardware faculty is appointed to look after its maintenance by adding necessary accessories and updates.

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SEMINAR HALL: A well built seminar hall, with 250 seating capacity is having LCD projector, sound system and other modern tools to carry out the functions and presentations smoothly. It is under the care of supporting staff of the college to maintain the cleanliness.

AMPHI – THEATRE / OPEN AIR THEATER: Public addressing system with 250 seating capacity Amphi-theatre or open-air theatre is present on the campus, which is used to carry out the cultural activities and the functions.

INVERTER BACKUP: The college maintains the inverter facility with the help of well experienced staff.

CANARA BANK BRANCH: Canara bank branch with ATM works in the campus under the guidance of its main branch located in the city of chikkodi. Its physical maintenance is under the control of our engineer along with canteen, staff quarters, NCC and NSS offices, wash rooms for boys and girls etc

Common Procedures for Academic facilities:

CLASSROOMS: The college has well ventilated classrooms which can accommodate all the students admitted to different streams .Some are having LCD projectors and smart boards. Each classroom is under the special care of individual teacher and menial staff to maintain its cleanliness and electric engineer takes the charge of repair and replacement if anything arises.

DIGITAL CLASSROOM: Newly appointed faculty is trained for the usage of digital boards in the classrooms.

COMPUTERS: There are two well maintained computer labs. System administrator solely appointed to oversee the computers. Stock verification is accomplished every academic year and submits the reports to the office.

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LABORATORIES: The college has eight laboratories with adequate materials, which works under the well qualified teaching staff. Equipments in the laboratories will be inspected before the commencement of experiments. Non-functioning equipments get repaired and replaced through the requisitions to the head of the institution. Head of the department manages proper utilization of laboratories resources. User register is maintained for sophisticated instruments.

LIBRARY: 'Gnyana Gangotri' an independent library building works under the guidance and supervision of library advisory committee. It conducts meeting twice in a year to oversee its needs and reports the same to the office and makes follow up. The books are distributed among the students as per the requirements of the students and the exchange can be done at the any point of time during the semester. Reference section is available separately for the students. Stock verification is being done to know the status of old books and addition of new books.

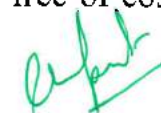
DIGITAL LIBRARY: It is connected with internet and subscriptions to the NLIST. <http://inlibnet.ac.in/> can be accessed remotely with user ID and password also can be accessed open access books and journals in the digital library. Librarian is the admin of N- list subscription of student's details and user ID and password is created based on the student's information.

Procedure for the unique support facility of the college

KLE 'VIDYARTHI HEALTH' CARD FOR STUDENTS: In the field of education and health care, KLE society's contribution is memorable and appreciable. Along with ID Card and library card we ease the students with health cards. Our students can visit health care centers run by KLE Society Belagavi. Through health cards, everyone gets necessary treatment at free of cost under this scheme.


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